

# PROJECT AGREEMENT FOR THE NORTH-WEST TASMANIA JOB READY GENERATION PACKAGE

An agreement between:

- the Commonwealth of Australia; and
- the State of Tasmania.

The output of this project will be the delivery of training, workforce planning and job matching initiatives in North West Tasmania that are focused on meeting the skill needs of industry in the region.

# Project Agreement for the north-west Tasmania job ready generation package

## OVERVIEW

1. This Project Agreement (the Agreement) is created subject to the provisions of the Intergovernmental Agreement on Federal Financial Relations (IGA FFR) and should be read in conjunction with that Agreement and its Schedules, which provide information in relation to performance reporting and payment arrangements under the IGA FFR.

### Purpose

2. This Agreement will support the delivery of the north-west Tasmania job ready generation package for the provision of training, workforce planning and job matching initiatives across a number of sectors in the region. These initiatives are aimed at meeting existing and emerging skill needs across a range of sectors.

### Reporting Arrangements

3. Tasmania will report against the agreed milestones during the operation of this Agreement, as set out in Part 4 – Project Milestones and Reporting.

### Financial Arrangements

4. The Commonwealth will provide a total financial contribution to Tasmania of \$3,150,000, exclusive of GST, in respect of this Agreement, as set out in Part 5 – Financial Arrangements.

## PART 1 – FORMALITIES

5. This Agreement constitutes the entire agreement for this project.

### Parties to this Agreement

6. This Agreement is between the Commonwealth of Australia (the Commonwealth) and Tasmania.

### Term of the Agreement

7. This Agreement will commence as soon as the Commonwealth and Tasmania sign it and will expire on 30 August 2022 or on completion of the project, including final performance reporting, unless terminated earlier or extended as agreed in writing by the Parties.

## PART 2 – PROJECT OUTPUTS

### Output(s)

8. The output(s) of this Agreement will be:
- (a) the Building Futures program delivered in North West Tasmania, which will fund 50 pre-apprenticeship and apprenticeship across a range of construction related trades;
  - (b) a New Apprenticeship Scholarships Pilot program which will provide 200 apprentice scholarships in North West Tasmania, each worth \$2000;
  - (c) high quality vocational educational videos through the Gaining Authentic Industry Training project to support the development of skills in the Agri-Tourism sector;
  - (d) a workforce plan for the agricultural sector in North West Tasmania and training for up to 150 workers over two years to meet the identified skills needs;
  - (e) school based pre-apprenticeship and apprenticeship pathways, through the collaboration of key employers and schools in the region;
  - (f) school based pre-apprenticeship and apprenticeship training, with up to 160 students funded over three years;
  - (g) learning technology resources, including online materials to support training outcomes for the agricultural sector; and
  - (h) a mining industry workforce plan developed in consultation with key employers.

## PART 3 – ROLES AND RESPONSIBILITIES OF EACH PARTY

### Role of the Commonwealth

9. The Commonwealth will be responsible for:
- (a) monitoring and assessing achievement against milestones in the delivery of the north-west Tasmania job ready generation package under this Agreement to ensure that outputs are delivered within the agreed timeframe; and
  - (b) providing a financial contribution to Tasmania to support the implementation of this Agreement.

### Role of the State

10. Tasmania will be responsible for:
- (c) all aspects of delivering on the project outputs set out in this Agreement; and
  - (d) reporting on the delivery of outputs as set out in Part 4 – Project Milestones, Reporting and Payments.

### Shared roles

11. The Parties will meet the requirements of Schedule E, Clause 26 of the IGA FFR, by ensuring that prior agreement is reached on the nature and content of any events, announcements,

promotional material or publicity relating to activities under this Agreement, and that the roles of both Parties will be acknowledged and recognised appropriately.

## PART 4 – PROJECT MILESTONES, REPORTING AND PAYMENTS

12. The Commonwealth will make a payment subject to the delivery of the Implementation Plan for the NW Package as set out in Table 1.

**Table 1: Performance requirements, reporting and payment summary**

Outputs	Performance milestones or benchmarks	Report due	Payment
Implementation Plan	<p>The milestone is met when Tasmania delivers an Implementation Plan for the north-west Tasmania job ready generation package that sets out the implementation milestones and performance measures for each of the Project Outputs outlined in Part 2.</p> <p>Where applicable, implementation milestones will include the public announcement of initiatives, consultation with stakeholders, release of grants and contracts and publication of documents.</p>	30/04/2019	\$3.15 million

13. Where a milestone is met in advance of the due date, subject to the relevant performance report demonstrating the milestone has been met, the Commonwealth may make the associated payment earlier than scheduled provided it falls within the same financial year as the original milestone date.

### Reporting arrangements

14. Tasmania will provide an annual performance report in August each year during the operation of the agreement which will report on activity for the 12 months to 30 June for the previous financial year. Information to be provided in annual performance reports includes achievement of milestones in the Implementation Plan and activity reporting against performance measures including the following:
- (a) Building Futures program in North West Tasmania:
    - i. The number of pre-apprentice and apprentice commencements funded through the Building Futures program in North West Tasmania.
  - (b) New Apprenticeship Scholarships Pilot program which will provide 200 apprentice scholarships in North West Tasmania
    - i. The number of apprentice scholarships commenced in North West Tasmania.

- (c) High quality vocational educational videos to support the development of skills in the Agri-Tourism sector
  - i. Progress towards completion of high quality vocational educational videos.
- (d) workforce plan for the agricultural sector in North West Tasmania and training for up to 150 workers over two years to meet the identified skills needs
  - i. Progress towards the completion of a workforce plan for the agricultural sector in North West Tasmania.
  - ii. The number of workers who commenced training in North West Tasmania for the agricultural sector.
- (e) Establish school based pre-apprenticeship and apprenticeship pathways
  - i. Progress towards completion of the school based pre-apprenticeship and apprenticeship pathways, developed in collaboration between key employers and schools.
- (f) School based pre-apprenticeship and apprenticeship training, with up to 160 students funded over three years
  - i. The number of school-based pre-apprentices and apprentices who commenced training in North West Tasmania.
- (g) Learning technology resources, including online materials to support training outcomes for the agricultural sector
  - i. Progress towards completion of learning resources that support training for the agricultural sector in North West Tasmania.
- (h) A mining industry workforce plan in consultation with key employers
  - i. Progress towards completion of a workforce plan for the mining industry in North West Tasmania.

## PART 5 – FINANCIAL ARRANGEMENTS

- 15. The Commonwealth will provide an estimated total financial contribution to Tasmania of \$3.15m in respect of this Agreement. All payments are GST exclusive.
- 16. The Commonwealth's funding contribution will not be reduced where the States secure funding from other activity partners.
- 17. The Commonwealth's and the State's estimated financial contributions to the operation of this Agreement, including through National Partnership payments to the States paid in accordance with *Schedule D – Payment Arrangements* of the IGA FFR, are shown in Table 2.

**Table 2: Estimated financial contributions**

(\$ million)	2018-19	Total
<b>Estimated total budget</b>	<b>3.15</b>	<b>3.15</b>
Less estimated National Partnership Payments	3.15	3.15
Balance of non-Commonwealth contributions	0	0

18. Having regard to the agreed estimated costs of projects specified in this Agreement, Tasmania will not be required to pay a refund to the Commonwealth if the actual cost of the project is less than the agreed estimated cost of the project. Similarly, Tasmania bears all risk should the costs of a project exceed the agreed estimated costs.

## PART 6 – GOVERNANCE ARRANGEMENTS

### Enforceability of the Agreement

19. The Parties do not intend any of the provisions of this Agreement to be legally enforceable. However, that does not lessen the Parties' commitment to this Agreement.

### Variation of the Agreement

20. The Agreement may be amended at any time by agreement in writing by both the Parties.
21. A Party to the Agreement may terminate their participation in the Agreement at any time by notifying the other Party in writing.

### Delegations

22. The Commonwealth Minister may delegate the assessment of performance against milestones and the authorisation of related project payments to senior Commonwealth officials, having regard to the financial and policy risks associated with those payments.

### Dispute resolution

23. Either Party may give notice to the other Party of a dispute under this Agreement.
24. Officials of both Parties will attempt to resolve any dispute in the first instance.
25. If a dispute cannot be resolved by officials, it may be escalated to the relevant Ministers.

The Parties have confirmed their commitment to this agreement as follows:

*Signed for and on behalf of the Commonwealth of Australia by*



**Senator the Honourable Michaelia Cash**

Minister for Small and Family Business, Skills and Vocational Education

 February 2019

*Signed for and on behalf of the State of Tasmania by*



15 March 2019

**The Honourable Jeremy Rockliff MP**

Deputy Premier and Minister for Education and Training

February 2019